

## Training Workshop Agenda

### IPS Manufacturer Training Workshop

**Project:** Spring Street Sewage Treatment Plant Upgrades  
Phase #1  
**Training Date:** TBD 2022  
**Training Time:** 8:00 A.M. - 5:00 P.M.  
**Location:** Klamath Falls, Oregon

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#### 1.1 Objective

To instill operational understanding of provided equipment including standard operation, maintenance, and aftermarket/warranty support

#### 1.2 Meeting Plan

Time	Description
8:00 – 8:30 am	System Overview
8:30 – 9:00 am	Process Goals and Expectations
9:00 – 9:30 am	Key Equipment and Operating Ranges
9:30 – 10:00 am	Start-up and Shutdown Protocols
10:00 – 10:45 am	Normal Operating Controls
10:45 – 12:00 pm	Identify Equipment and Instrumentation
12:00 – 1:00 pm	LUNCH BREAK
1:00 – 1:45 pm	Warranty Documentation
1:45 – 2:30 pm	Warranty Process
2:30 – 3:30 pm	Maintenance Scheduling and Check Lists -in class
3:30 – 4:00 pm	Inventory and Preparation for Ongoing Maintenance -in class
4:00 – 4:30 pm	Troubleshooting and Issue Response- in class
4:30 – 5:00 pm	Exchange Contact information and Discuss Aftermarket Support – in class